

The WPA Annual Bibliography of Writing Textbooks

Eric Martin

Eleven publishing companies submitted 166 entries for this year's list. All of the texts are either new or new editions of previously published texts; all have a 1996 copyright date. The publishers provided the annotations which were edited for brevity and objectivity. Readers will notice a new format for this year's list. We welcome your responses to the new format as well as your ideas for next year's bibliography.

I. Freshman Writing Texts

A. Rhetorics

Axelrod, Rise B., and Charles R. Cooper. *The Concise Guide to Writing*, 2nd ed. St. Martin's Press. Guides students through all phases of the writing process. New chapters on justifying an evaluation, conducting research, citing resources, and critical reading.

Barnet, Sylvan, and Hugo Bedau. *Critical Thinking, Reading, and Writing: A Brief Guide to Argument*, 2nd ed. Bedford Books of St. Martin's Press. Concise guide comprising the text and appendices of *Current Issues and Enduring Questions*, 4th ed. Includes 22 model arguments (8 new). New appendix on arguing about literature. Instructor's Manual.

Bedau, Hugo. *Thinking and Writing About Philosophy*. Bedford Books of St. Martin's Press. Discusses every stage of reading, analyzing, and responding to philosophical texts and arguments. Thorough coverage of the writing process includes 12 readings by prominent philosophers and 13 student examples.

Donald. *Writing Clear Essays*, 3rd ed. Prentice Hall. Follows the rhetorical modes. Chapters organized in three parts with discussions of the writing process, essay structure, and word choice. Includes a new chapter on the research paper and more student essays.

Feldman, Ann Merle. *Writing and Learning in the Disciplines*. HarperCollins. Features interviews with professors from nine different fields as well as primary source readings from those disciplines.

Hanson, Richard H. *Writing Successfully*. Allyn and Bacon. Features detailed coverage of the writing process, a chapter on critical reading, and three

chapters on revision. Illustrates concepts with fourteen student texts, many in multiple drafts.

Hirschberg, Stuart. *Essential Strategies of Argument*. Allyn and Bacon. Covers all aspects of argument with unique chapters on cross-disciplinary argument and the role of language.

Kennedy, X. J., Dorothy M. Kennedy, and Sylvia A. Holladay. *The Bedford Guide for College Writers, with Reader, Research Manual, and Handbook*, 4th ed. Bedford Books of St. Martin's Press. Four composition texts in one: a process-oriented rhetoric, a thematic reader, a research guide, and a complete handbook. Full ancillary package. Two-volume instructor's manual.

Kennedy, X. J., Dorothy M. Kennedy, and Sylvia A. Holladay. *The Bedford Guide for College Writers, with Reader, and Research Manual*, 4th ed. Bedford Books of St. Martin's Press. A three-in-one version of *The Bedford Guide*. Includes process-oriented rhetoric, thematic reader, and research manual. Manual has 61 MLA and 38 APA documentation models with new coverage of the Internet.

Kennedy, X. J., Dorothy M. Kennedy, and Sylvia A. Holladay. *The Bedford Guide for College Writers, with Reader*, 4th ed. Bedford Books of St. Martin's Press. A two-in-one version of *The Bedford Guide*. Contains a process-oriented rhetoric and thematic reader. Reader offers 37 prose selections and complete apparatus.

Kolln, Martha. *Rhetorical Grammar: Grammatical Choices, Rhetorical Effects*, 2nd ed. Allyn and Bacon. (See II.A. Advanced Writing Texts—Rhetorics.)

Mayberry, Katherine, and Robert E. Golden. *For Arguments Sake*, 2nd ed. HarperCollins. Structured around three major phases of writing—focusing, supporting, and reviewing. Presents four types of argument—fact, cause/effect, recommendation, value judgment. Numerous examples and sample student essays.

Murray, Donald. *Write to Learn*, 5th ed. Harcourt Brace. Focuses on the following writing process: focus, explore, plan, draft, clarify. Emphasis on developing student voice.

Podis, JoAnne M., and Leonard A. Podis. *Rethinking Writing*. Allyn and Bacon. Focuses on current research and the empowerment of student writers. Links personal with academic writing and views writing as a social activity. Extensive use of student writing illustrates concepts.

Rawlins, Jack P. *The Writer's Way*, 3rd ed. Houghton Mifflin. Leads students through the writing process in a friendly, conversant tone. Moves from prewriting to drafting to revising using student writing samples. Discusses argumentation, working in groups, and student publishing.

Reinking, Hart, and von der Osten. *Strategies for Successful Writing: A Rhetoric, Research Guide, Reader, and Handbook*, 4th ed. Prentice Hall. Four texts in one. Rhetoric presents various writing strategies using student essays.

Research Guide includes three chapters on research papers. Reader features 45 contemporary and classic essays. Standard handbook. Instructor's edition.

- Reinking, Hart, and von der Osten. *Strategies for Successful Writing: A Rhetoric, Research Guide, and Reader*, 4th ed. Prentice Hall. This briefer edition includes everything in the full text except the handbook.
- Skwire, David, and Harvey S. Wiener. *Student's Book of College English: Rhetoric, Readings, Handbook*, 7th ed. Allyn and Bacon. A modes-based three-in-one text. New sections on active reading, collaborative activities, and outlining.
- Woodson, Linda, and Margaret W. Batschelet. *Writing in Three Dimensions*. Allyn and Bacon. Leads students through eight purposes for writing and teaches the importance of oral (collaborative planning, presentations, etc.) and visual (charts, formatting, etc.) components of the writing process.
- Wyrick, Jean. *Steps to Writing Well*, 6th ed. Harcourt Brace. A three-tiered organization covers the basics of the short essay, modes and strategies for writing, and research. Features new material on collaborative writing and research papers.
- Wyrick, Jean. *Steps to Writing Well with Additional Readings*, 3rd ed. Harcourt Brace. *Steps to Writing Well*, 6th ed., plus 30 professional essays which model modes and strategies for writing. New chapter provides multipurpose readings for further study.
- Yarber, Robert E., and Andrew Hoffman. *Writing for College*, 3rd ed. HarperCollins. Presents writing as a series of manageable steps. Exercises and assignments reinforce and strengthen writing skills, including using computers in writing.

B. Readers

- Aaron, Jane E. *The Compact Reader: Short Essays by Method and Theme*, 5th ed. Bedford Books of St. Martin's Press. A rhetorical, thematic, and "short-essay" reader all in one. Includes 35 (18 new) essays. General introduction to reading and writing includes new annotations of a student essay. Instructor's Edition.
- Atwan, Robert, and Jon Roberts. *Left, Right, and Center: Voices from across the Political Spectrum*. Bedford Books of St. Martin's Press. Presents a range of political views in 53 "issue-centered" selections written by prominent American political figures. Includes an introduction on politics and the American language. Instructor's Manual.
- Axelrod, Rise B., and Charles R. Cooper. *Reading Critically, Writing Well: A Reader and Guide*, 4th ed. St. Martin's Press. A first-year reader organized by rhetorical aims. Helps students read and write eight kinds of discourse.

New edition includes activities to stimulate student reflection on reading and writing.

- Barnet, Sylvan, and Hugo Bedau. *Current Issues and Enduring Questions: A Guide to Critical Thinking and Argument, with Readings*, 4th ed. Bedford Books of St. Martin's Press. Concise text includes 22 model arguments (8 new). Reader combines 92 current and classic arguments (25 new) and 11 new literary works. New appendix on arguing about literature. Instructor's Edition.
- Bartholomae, David, and Anthony Petrosky. *Ways of Reading: An Anthology for Writers*, 4th ed. Bedford Books of St. Martin's Press. Includes 24 lengthy readings (9 new) by prominent writers like Michel Foucault and Jane Tompkins. Fifteen assignment sequences (3 new) connect reading, writing, and critical thinking. Instructor's Manual.
- Bizzell, Patricia, and Bruce Herzberg. *Negotiating Difference: Cultural Case Studies for Composition*. Bedford Books of St. Martin's Press. A multicultural reader organized around "contact zones." Explores conflicts in American history by means of 101 primary sources in 6 casebooks. Includes assignment sequences and research kits. Instructor's Manual.
- Capossela, Toni-Lee. *Language Matters: Readings for College Writers*. Harcourt Brace. Addresses language origins, language manipulation, labels and naming, language and gender, non-standard dialects, word play, narrative, and technology. Explains the process of field research in language.
- Clark, Irene Lurkis. *Taking a Stand: A Guide to the Researched Paper with Readings*, 2nd ed. HarperCollins. Helps students work through the research process and write short research papers by developing a position on a controversial topic and using outside sources to support that position.
- Clee, Paul, and Violeta Radu-Clee. *American Dreams: Readings for Writers*. Mayfield. Focusing on the American dream, surveys the writing process and offers 70 selections (primarily essays but also poems, stories, and interviews) to engage college writers and help improve their skills.
- Cooper, Aleene. *Thinking and Writing by Design: A Cross-Disciplinary Rhetoric and Reader*. Allyn and Bacon. A cross-curricular reader and mini-handbook. Introduces students to strategies of thinking and writing common to all disciplines. Cross-disciplinary readings chosen to prompt critical thinking.
- Costello, Karin. *Gendered Voices*. Harcourt Brace. Emphasizes how issues of ethnicity, race, and class intersect with gender. Includes a variety of writing formats from a wide array of authors. Also offers an extensive pedagogy and writing assignments.
- DeMott, Benjamin. *Created Equal: Reading and Writing About Class in America*. HarperCollins. Interviews, personal testimony, autobiographical narratives, stories, essays, and political, historical, and sociological studies explore the issue of social class in America.

- Dock, Julie Bates. *The Press of Ideas: Readings for Writers on Print Culture and the Information Age*. Bedford Books of St. Martin's Press. Examines issues of reading, literacy, technology, and power. Sixty-four readings explore and exemplify print culture. Includes writing and research assignments. Instructor's Edition.
- Eschholz, Paul, and Alfred Rosa. *Subject and Strategy: A Rhetoric Reader*, 7th ed. St. Martin's Press. Features 64 readings (half new) arranged in 10 rhetorical chapters. A new "Combining Strategies" chapter discusses mixed modes of discourse. An expanded chapter on argumentation also included.
- Flachmann and Flachmann. *The Prose Reader: Essays for Thinking, Reading, and Writing*, 4th ed. Prentice Hall. A rhetorically-organized reader. Includes section introductions, student essays, pre-reading and pre-writing questions, comprehension questions, and writing assignments. New edition emphasizes mixing modes. Instructor's Manual.
- Gillespie, Sheena, and Robert Singleton. *Across Cultures: A Reader for Writers*, 3rd ed. Allyn and Bacon. A cross-cultural reader which includes professional and student essays as well as myths and legends. Features 30% new selections, more U.S. ethnic writers, and expanded chapter openers.
- Gong, Gwendolyn, and Sam Dragga. *A Reader's Repertoire*. HarperCollins. Focuses on the subject and practice of reading, emphasizing Kinneavy's aims and purposes of writing (expressive, referential, and persuasive).
- Goshgarian, Gary. *The Contemporary Reader*, 5th ed. HarperCollins. Offers a diverse selection of essays by modern writers. Topics are pertinent to the time and culture of which students are a part. Essays stimulate discussion and serve as writing models.
- Hatch, Gary L. *Arguing in Communities*. Mayfield. Focuses on developing strategies for argumentative writing within particular discourse communities. Stresses careful consideration of the customs, conventions, and "fallacies" of discourse communities.
- Hirschberg, Stuart. *Strategies of Argument*, 2nd ed. Allyn and Bacon. A rhetoric and reader. Covers all aspects of argument and includes chapters on cross-disciplinary argument and language. Readings focus on 11 contemporary issues.
- Hunt, Douglas, and Carolyn Perry. *The Dolphin Reader*, 4th ed. Houghton Mifflin. A thematic reader. Covers a range of writing styles including essays, poems, and short stories. (Essays are featured.) "Style Lessons" help students learn from the authors they are reading.
- Ibieta, Gabriella, and Miles Orvell. *Inventing America: Readings in Identity and Culture*. St. Martin's Press. A thematically-arranged reader for first-year students. Sixty-four historical/contemporary readings from a wide variety of genres look at immigration and ethnicity in the United States.
- Jenseth and Lotto. *Constructing Nature*. Blair Press. A historically-arranged reader. Presents essays, short stories, and poems discussing nature in

- America. Includes introductions, headnotes, questions, and assignment sequences. Instructor's Manual.
- Kelly, William J. *Strategy and Structure: Short Readings for Composition*. Allyn and Bacon. (See III.B.: Developmental Writing Texts—Readers.)
- Kennedy, Kennedy, and Smith. *Writing in the Disciplines: A Reader for Writers*. 3rd ed. Prentice Hall. Features academic writing from Natural Sciences and Technology, Social Sciences, and Humanities. Discusses critical reading, paraphrasing, summarizing, quoting, organizing, drafting, revising, editing, and responding to sources. Instructor's Manual.
- Kirszner and Mandell. *The Blair Reader*, 2nd ed. Blair Press. A thematically-arranged reader. Features 116 selections from various racial and cultural viewpoints. Apparatus encourages students to think critically and make contributions to the issues that shape the world. Instructor's Manual.
- laGuardia, Dolores, and Hans P. Guth. *American Voices: Multicultural Literacy and Critical Thinking*, 2nd ed. Mayfield. Stresses critical thinking and writing skill. Features 95 thematically-organized readings including essays, articles, interviews, reviews, stories, and poems. "Writing Workshops" follow each thematic section.
- Levin, Gerald. *Prose Models*, 10th ed. Harcourt Brace. A rhetoric and reader. Covers major paragraph/essay features (topic sentences, thesis, unity, transitions) and the modes of discourse (definition, comparison and contrast, example). Readings include 28 new writers.
- Marx, Paul. *Modern and Classical Essayists: Twelve Masters*. Mayfield. Represents twelve modern and classical essayists in depth with discussion and writing suggestions after each essay. Included: Steele, Ehrenreich, Baldwin, Gordimer, Orwell, White, Porter, Emerson, Hazlitt, Lamb, Bacon, and Montaigne.
- May, Charles. *Interacting with Essays*. Houghton Mifflin. A contemporary thematic reader with accompanying software. Encourages students to interact carefully and analytically with good writing. Features 60 essays, 6-10 pages in length.
- McDonald, Daniel. *The Language of Argument*, 8th ed. HarperCollins. Collection of 100 readings, advertisements, and illustrations (80 new). Emphasizes "real world" issues and topics.
- Meyers, Lewis. *Findings: Readings for Writers*, 4th ed. Houghton Mifflin. A process-oriented reader stressing critical thinking. Features over 80 reading selections in 5 thematic units. Each unit includes a student essay written in response to one of the readings.
- Nadell, Judith, John Langan, and Linda McMeniman. *The Macmillan Reader*, 4th ed. Allyn and Bacon. Includes 58 rhetorically arranged essays (12 new), separate chapters on writing and reading, numerous annotated essays, and extensive pedagogy.

- Penfield, Elizabeth. *Short Takes: Model Essays for Composition*, 5th ed. HarperCollins. Features short essays depicting the various rhetorical modes, including comprehensive coverage of argument.
- Peterson, Linda H., John C. Brereton, and Joan E. Hartman. *The Norton Reader*, 9th ed. Norton. Offers 204 classic and contemporary essays organized thematically. Includes a new section on cultural critique, biographical sketches, an essay on reading and writing, and an index of rhetorical modes. Instructor's Guide.
- Peterson, Linda H., John C. Brereton, and Joan E. Hartman. *The Norton Reader*, (shorter) 9th ed. Norton. Offers 118 classic and contemporary essays organized thematically. Includes a new section on cultural critique, biographical sketches, an essay on reading and writing, and an index of rhetorical modes. Instructor's Guide.
- Prystowsky, Richard J. *Careful Reading, Thoughtful Writing*. HarperCollins. Process-oriented writing instruction. Alerts students to the demands placed upon writers of personal and academic essays. Moves students from close reading to thoughtful writing.
- Raimes, Ann. *Identities: Readings from Contemporary Culture*. Houghton Mifflin. A thematic reader exploring identity and culture. Features 70 contemporary selections by writers from diverse backgrounds. Includes 6 student essays. Introductory chapter discusses the value of active, critical reading.
- Schuster and Van Pelt. *Speculations: Reading in Culture, Identity, and Values*, 2nd ed. Blair Press. Features 70 readings grouped into 5 chapters: Growing Up, Music and Morality, Crime and Punishment, Gender Matters, and Struggling. Assignment sequences encourage analysis of issues from various perspectives. Instructor's Manual.
- Stubbs, Marcia, and Sylvan Barnet. *The Little, Brown Reader*, 7th ed. HarperCollins. A thematic reader with photographs and art. Comprehensive treatment of critical reading and writing and analyses of professional writing. Expanded coverage of argument.
- Trimmer, Joseph F., and Maxine C. Hairston. *The Riverside Reader*, 5th ed. Houghton Mifflin. A rhetorical reader. Covers topics such as the American Dream, animal rights, smoking, welfare, and health. Contains guidelines for reading and writing essays, study questions, and writing assignments.
- Valenti, Peter. *Reading the Landscape: Writing a World*. Harcourt Brace. Moves students through the various stages of writing. Examples evolve from the home to the larger world of natural landscape and environmental concerns.
- Vesterman, William. *Juxtapositions: Connections and Contrasts*. Mayfield. Juxtaposes from 2 to 5 selections on 24 subjects or themes. Cuts across genre, time, and cultural boundaries to stimulate student writing. Moves students from private to public discourse.

- Vitanza, Victor J. *Cyberreader*. Allyn and Bacon. Features readings from both scholarly and popular sources devoted solely to cyberspace and the issues surrounding this technology. A website with additional material will keep this text current.
- Youga, Withrow, and Flint-Ferguson. *Readings are Writings: A Guide to Reading and Writing Well*. Prentice Hall. Stresses purposeful writing and pursues issues related to voice, audience, and style. Outlines the writing process and strategies for critical reading. Professional and student writers provide reading selections. Instructor's Manual.

C. Handbooks

- Carter, Bonnie, and Craig Skates. *The Rinehart Guide to Grammar and Style*, 4th ed. Harcourt Brace. Revised to serve as a brief grammar/mechanics reference guide. New ESL appendix and section on discriminatory language. Exercises available in separate book.
- Carter, Bonnie, and Craig Skates. *The Rinehart Handbook for Writers*, 4th ed. Harcourt Brace. Offers new ESL appendix, discussion of writing a research paper on literature, and updated formats for MLA and APA. Cross-curricular examples included. "Computer Connection" boxes explain technological developments.
- Dornan, Edward D., and Charles W. Dawe. *The Brief English Handbook*, 5th ed. HarperCollins. Covers grammar, common sentence errors, rules for punctuation and mechanics, and the elements of paragraphs, essays, and research papers. Includes glossaries for usage and grammatical terms. New ESL chapter.
- Fulwiler, Hayakawa, and Kupper. *The College Writer's Reference*. Blair Press. A spiral bound, four-color reference. Discusses grammar, punctuation, and mechanics as "editing" choices. Also discusses research and documentation methods and ESL concerns. Instructor's Manual and Full Supplement Packages.
- Hacker, Diana. *Rules for Writers*, 3rd ed. Bedford Books of St. Martin's Press. New edition features a graphic reference system. Offers guidance on the writing process, paragraph development, style, usage, grammar, ESL concerns, punctuation, mechanics, argument, and research. Instructor's Edition.
- Hairston, Maxine, and John Ruszkiewicz. *The Scott, Foresman Handbook for Writers*, 4th ed. HarperCollins. A process-oriented, user-friendly handbook. Employs a "troubleshooting" approach which helps students identify and solve writing problems according to severity. Extensive information on technology.

- Hult, Christine A. *Researching and Writing Across the Curriculum*. Allyn and Bacon. Provides guidance in research and writing across the disciplines. Discusses primary and secondary methods of research, summarizing and critiquing sources, and technology. Includes sample papers and new MLA and APA guidelines.
- Hult, Christine A. *Researching and Writing in the Humanities and Arts*. Allyn and Bacon. Provides guidance in research and writing in the humanities and arts. Discusses primary and secondary methods of research, summarizing and critiquing sources, and technology. Includes sample papers and new MLA and APA guidelines.
- Hult, Christine A. *Researching and Writing in Sciences and Technology*. Allyn and Bacon. Provides guidance in research and writing in sciences and technology. Discusses primary and secondary methods of research, summarizing and critiquing sources, and technology. Includes sample papers and new MLA and APA guidelines.
- Hult, Christine A. *Researching and Writing in the Social Sciences*. Allyn and Bacon. Provides guidance in research and writing in the social sciences. Discusses primary and secondary methods of research, summarizing and critiquing sources, and technology. Includes sample papers and new MLA and APA guidelines.
- Keene, Michael L., and Katherine H. Adams. *The Easy Access Handbook*. Mayfield. A three-part handbook. Part I covers the writing process; Part II addresses the nine most common student writing problems; Part III provides an alphabetical reference to grammar, mechanics, and usage.
- Kirkland, James, and Collett B. Dilworth. *Essential English Handbook*. Houghton Mifflin. A brief, spiral-bound reference handbook that summarizes the fundamentals of grammar, punctuation, style, spelling, and documented research. Covers both MLA and APA documentation style.
- Lunsford, Andrea, and Robert Connors. *The St. Martin's Handbook*, 3rd ed. St. Martin's Press. Focuses on writing well, not just correctly. Includes chapters on language variety, writing across the disciplines, and using the Internet. Offers expanded research coverage and new materials for ESL writers.
- O'Hare, Frank, and Edward A. Kline. *The Modern Writer's Handbook*, 4th ed. Allyn and Bacon. Comprehensive yet compact. Updated edition covers everything that full-size handbooks do.
- Pearlman, Daniel D., and Paula R. Pearlman. *Guide to Rapid Revision*, 6th ed. Allyn and Bacon. A practical and visually appealing reference guide arranged alphabetically. A workbook is also available.
- Raimes, Ann. *Keys for Writers: A Brief Handbook*. Houghton Mifflin. Full coverage of the writing process and research. Special attention to ESL issues, computers, style, and four types of documentation. Students personalize the text with "KeyTab" cards. Workbook available. Electronic version also

available. (See Flanagan at I.D.: Freshman Writing Texts—Workbooks and Raimes at VIII.: Software and Computer-Assisted Instruction.)

- Reagan, Sally Barr, Gerald J. Alred, Charles T. Brusaw, and Walter E. Oliu. *Writing from A to Z: The Easy-to-Use Reference Handbook*, 1995-96 Printing with New MLA and APA Guidelines. Mayfield. Alphabetical organization makes this handbook easy to use. Students need not "crack the code" of a conventional handbook to find information.
- Rodrigues, Dawn, and Myron C. Tuman. *Writing Essentials: A Norton Pocket Guide*. Norton. Concise, spiral-bound handbook. Offers practical advice for using computers throughout the writing process (including searching the Internet) as well as standard handbook help. (Windows and Macintosh versions also available. See VIII.—Software and Computer-Assisted Instruction.)
- Rosa, Alfred, and Paul Eschholz. *The Writer's Brief Handbook*, 2nd ed. Allyn and Bacon. Comb-binding and tabs make it easy to access information. Includes complete writing process coverage, word processing tips, and full chapters on library use, formatting, and MLA documentation.
- Troyka. *Simon & Schuster Handbook for Writers*, 4th ed. Prentice Hall. A comprehensive handbook. Discusses the writing process as well as grammar, punctuation, and usage. Features revised chapters on critical reading, research, argumentation, and ESL topics. Instructor's Manual and Full Supplement Packages. (See I.D.: Freshman Writing Texts—Workbooks.)
- Watkins, Floyd C., and William B. Dillingham. *Practical English Handbook*, 10th ed. Houghton Mifflin. A compact and durable handbook with a sewn binding. New edition includes writing tips for ESL students and updated material on writing the research paper. Workbook also available. (See Watkins, Floyd C., et al. I.D.: Freshman Writing Texts—Workbooks.)

D. Workbooks

- Flanagan, Barbara G. *Exercise Booklet for Keys for Writers: A Brief Handbook*. Houghton Mifflin. Offers exercises to accompany *Keys for Writers* by Ann Raimes. (See I.C.: Freshman Writing Texts—Handbooks.)
- Troyka. *Simon & Schuster Workbook for Writers*, 4th ed. Prentice Hall. Works in conjunction with Troyka's *Simon & Schuster Handbook for Writers*, 4th ed. (See I.C.: Freshman Writing Texts—Handbooks.)
- Watkins, Floyd C., William B. Dillingham, John T. Hiers, and Matthew G. Hearn. *Practical English Workbook*, 6th ed. Houghton Mifflin. Workbook to accompany *Practical English Handbook*. (See I.C.: Freshman Writing Texts—Handbooks.)

II. Developmental Writing Texts

A. Rhetorics

- Campbell. *Focus: From Paragraph To Essay*. Prentice Hall. A developmental rhetoric that includes context-based grammar instruction. Moves from paragraph development to essay writing with each chapter introducing a different writing strategy. Includes sample student essays. Instructor's Manual.
- Clouse, Barbara Fine. *Progressions*, 3rd ed. Allyn and Bacon. A rhetoric, reader, and handbook. Shows students what to do in every step of the writing process. Reorganized with new multicultural readings, exercises, and added material on computers.
- Donnelly, Rory. *Sequence: A Basic Writing Course*, 4th ed. Harcourt Brace. Combines the writing process with grammar. Students write complete essays from the beginning. Assignments designed for collaborative learning and offer topic options.
- Edie and O'Harra. *Writing With the Lights On: From Sentences to Paragraphs*. Prentice Hall. Focuses on the contribution that every part of a sentence makes to effective writing. Engages students in the writing process and encourages discussion of writing in academic, professional, and personal settings.
- Embree, Jean Anderson. *Practical English Grammar: A Sentence-to-Paragraph Approach*. Mayfield. A textbook/workbook. Uses humor, "memory pegs," "Tryout" and "Practice" exercises, and progressive assignments to help students master the basics.
- Parks, A. Franklin, James A. Levernier, and Ida M. Hollowell. *Structuring Paragraphs: A Guide to Effective Writing*, 4th ed. St. Martin's Press. Designed for developmental and introductory courses. Provides clear, accessible instruction through student-written examples and a variety of exercises. Principles of drafting, revising, and editing reinforced throughout.
- Reynolds, Ed, and Marcia Huntington. *Confidence in Writing: A Basic Text*, 3rd ed. Harcourt Brace. Provides a flexible, step-by-step approach that includes brainstorming, revision, and editing. Each chapter includes a writing assignment. Stresses development of paragraph within the context of an essay.
- Swenson. *Grammar From the Ground Up: Building Basic Skills*. Prentice Hall. Uses student models to explain grammar, writing, and editing skills. Discusses the entire writing process and illustrates key points by means of paragraphs instead of sentences.

B. Readers

- Hawkins, Rose, and Robert Isaacson. *Uncommon Knowledge: Exploring Ideas Through Reading and Writing*. Houghton Mifflin. Features classic and contemporary readings divided into five thematic chapters that explore human knowledge. Each chapter includes a story, poem, and essay. Unique "Reading Logo" support journal work.
- Kelly, William J. *Strategy and Structure: Short Readings for Composition*. Allyn and Bacon. Contains 46 short, rhetorically-arranged readings. Includes chapters on critical thinking and the writing process. Each chapter has annotated examples of each mode plus extensive apparatus.
- King, Anne Mills. *The Engaging Reader*, 3rd ed. Allyn and Bacon. Contains 73 thematically-organized readings that reflect a broad multicultural spectrum and encourage students to write. Includes paragraph and essay-length assignments plus a Writer's Guide to writing "survival skills."
- Knodt, Ellen Andrew. *Understanding Ourselves: Readings For Developing Writers*. HarperCollins. A multicultural reader for basic writers. Built around the theme of personal identity. Encourages active reading through accessible essays, stories, and poems discussing identity. Links writing with reading.
- Lovas, John. *Experiences: A Reader For Developing Writers*. HarperCollins. Presents a critical reading, thinking, and writing program which capitalizes on the life experiences of developmental readers and writers. Topics chosen for their universal appeal and relevance.
- Roth, Audrey J. *The Elements of Basic Writing with Readings*, 2nd ed. Allyn and Bacon. Includes three chapters on the writing process, separate chapters on the patterns of development, a section on grammar, and 18 readings. Motivating tone is sensitive to diverse student populations.
- Wiener, Harvey, and Charles Bazerman. *Side by Side: A Multicultural Reader*, 2nd ed. Houghton Mifflin. A multicultural reader emphasizing the skills of reading and writing through its diverse selections. Includes a "Handbook for Writers" based on the authors' *Writing Skills Handbook*.

C. Workbooks

- Emery, Donald W., John M. Kierzek, and Peter Lindblom. *English Fundamentals*, 10th ed., Form C. Allyn and Bacon. Concentrates on grammar and sentence writing with some coverage of paragraphs and essays. Includes Practice Sheets with answers, diagnostic tests, and a separate testing program.

- Glazier, Teresa Ferster. *The Least You Should Know About English, Form C*, 5th ed. Harcourt Brace. Teaches the essentials of sentence structure, punctuation, mechanics, and the writing of simple papers. Includes essays to summarize. All exercises revised for this edition.
- Kirszner, Laurie G., and Stephen R. Mandell. *Windows on Writing: Practice in Context*. St. Martin's Press. Students use their own writing to practice sentence, paragraph, and essay writing skills. Numerous boxes, charts, and lists help students identify and understand key concepts.
- Meyers, Alan. *Writing with Confidence*, 5th ed. HarperCollins. Provides instruction and practice at the sentence and paragraph levels. Emphasizes the production of writing rather than the completion of exercises.
- Selby, Norwood. *Essential College English: A Grammar and Punctuation Workbook*, 4th ed. HarperCollins. Provides a complete and clear treatment of the rules for grammar and punctuation. Visually appealing with an engaging tone.
- Smith, Maggy, and Douglas Meyers. *Springboard for College Writers*. HarperCollins. A worktext that begins with paragraph and essay writing and moves to grammar and usage. Organized in steps from basic principles to more sophisticated concepts.
- Taylor, Margaret W. *The Basic English Handbook*. HarperCollins. Begins with coverage of paragraph and essay writing and moves to a detailed overview of problem areas in grammar and usage. Includes numerous examples and cartoons.
- Williams, Virginia, and Carl David Blake. *Explorations 2: From Paragraph to Essay*. HarperCollins. A sequel to *Explorations*. This worktext includes process-oriented paragraph and essay writing practice and a grammar review. Examples and exercises focus on discovery and exploration.

III. Advanced Writing Texts

A. Rhetorics

- Kolln, Martha. *Rhetorical Grammar: Grammatical Choices, Rhetorical Effects*, 2nd ed. Allyn and Bacon. This "writer's grammar" explains the rhetorical effects on readers of a writer's choices in sentence structure and punctuation. New chapters on cohesion and punctuation plus new collaborative exercises.
- Krieger, Barbara Jo, Paul G. Saint-Amand, and Robert W. Emery. *Dialogue and Discovery: Writing and Reading across Disciplines*. St. Martin's Press. A rhetoric/reader. Integrates critical thinking, reading, and writing.

Includes collaborative and journal writing activities, a guide to the writing process, and chapters on argumentation, research, and documentation.

B. Readers

Sommers, Jeff, and Cynthia Lewiecki-Wilson. *From Community to College: Reading and Writing across Diverse Contexts*. St. Martin's Press. A thematically-arranged reader. Features culturally diverse, contemporary readings that address the concerns of both traditional and nontraditional students. Elicits writing in various genres and incorporates collaborative learning and portfolio writing.

Talese, Gay, and Barbara Lounsberry. *The Literature of Reality: Writing Creative Nonfiction*. HarperCollins. Introduction gives guidelines for writers. Includes 29 feature-length articles by masters of literary nonfiction.

C. Advanced Grammar

Klammer, Thomas P., and Muriel R. Schulz. *Analyzing English Grammar*, 2nd ed. Allyn and Bacon. Combines the applications of linguistic and learning theories. Stresses critical thinking and analysis, not memorization. Contains more inductive exercises and ESL material.

Vaida. *Liberating Grammar*. Prentice Hall. Provides a synthesis of traditional and generative approaches to grammar. Uses the ideas of structure, class, and function to analyze language. Instructor's Manual.

IV. Composition and Literature Texts

Abcarian, Richard, and Marvin Klotz. *Literature: The Human Experience, Sixth Shorter Edition with Essays*. St. Martin's Press. A thematically-arranged anthology. Aids writing about literature through questions, suggested topics, and appendices on reading and writing about literature. Features biographical notes and glossaries of literary terms and critical approaches.

Anstendig and Hicks. *Writing Through Literature*. Prentice Hall. A thematic anthology with subthemes and subject clusters. Combines writing instruction with appreciation of literature. Includes multicultural essays, short stories, poems, and plays. Instructor's Manual.

- Barnet, Sylvan. *A Short Guide to Writing About Literature*, 7th ed. HarperCollins. Emphasizes writing as a process and incorporates new critical approaches to literature. Continues to offer step-by-step instruction for improving the effectiveness of student work.
- Barnet, Sylvan, et al. *Literature for Composition*. HarperCollins. Additions entail more information on writing (including a section on computer-assisted research), greater emphasis on critical thinking, and two new themes.
- Birkerts, Sven P. *Literature, The Evolving Canon*, 2nd ed. Allyn and Bacon. Includes 41 short stories, 314 poems, and 14 plays. Emphasizes the reading/writing connection. Several essays debate the canon controversy. Offers new “Responding to” chapters and discussion of using sources.
- Callaghan, Patsy, and Ann Dobyns. *Literary Conversation: Thinking, Talking, and Writing About Literature*. Allyn and Bacon. Offers critical thinking, reading, and writing strategies to facilitate successful interpretation of literature. Uses the “conversation” metaphor to show interpretation as a natural activity. Emphasizes collaborative reading and writing.
- McMahan, Day, and Funk. *Literature and the Writing Process*, 4th ed. Prentice Hall. Combines a comprehensive rhetoric which explains how to write literary analyses with a generous anthology of fiction, poetry, and drama. Instructor’s Manual.
- McQuade, Donald, et al. *The Harper American Literature*, 2nd compact ed. HarperCollins. Features classic writings, whole works, and special coverage of Native American and Southern literature as well as writing from other regions. Provides a sociocultural context through “Cultural Landscapes” and “Interiors.”
- Stanford, Judith. *Responding to Literature*, 2nd ed. Mayfield. Encourages reader response criticism. Features four introductory chapters and eight thematically-organized chapters which include stories, poems, plays, essays, and critical commentaries. “Three American Poets” offers opportunity for in-depth study.
- Wingard, Joel. *Literature: Reading and Responding to Fiction, Poetry, Drama, and the Essay*. HarperCollins. An introductory anthology. Offers a diverse selection of literary texts and student responses. Pairs “high” and “low” culture selections as well as traditional and experimental selections. Discusses active reading and critical thinking.

V. Creative Writing Texts

- Agostino. *Created Writing: Poetry for New Angles*. Prentice Hall. Features poems written by students and small press poets. Discusses traditional elements of poetry (i.e. rhyme and form) but emphasizes poems that create their own form and music.

-
- Allen. *Hands-On Fiction Workbook*. Prentice Hall. Provides an activity-based approach to writing fiction. Covers all stages of the fiction writing process. Offers tips on "how not to be bad" and how to develop life-long reading and writing plans.
- Burroway, Janet. *Writing Fiction: A Guide to Narrative Craft*, 4th ed. HarperCollins. Revised to emphasize the workshop process and focus more closely on "theme." Includes new examples and writing assignments.
- Myers. *The Elephants Teach: Creative Writing Since 1880*. Prentice Hall. A text for scholars in creative writing, literary history, the history of writing instruction, and secondary/adult education. This text is part of the Prentice Hall Studies in Writing and Culture edited by Nancy Sommers.
- Wallace, Robert, and Michelle Boisseau. *Writing Poems*, 4th ed. HarperCollins. Discusses the creative and technical principles of writing poetry with the beginning poet in mind. Includes an anthology of classic and contemporary poems and serves as a reliable handbook.

VI. ESL Texts

- Braine, George, and Claire May. *Writing from Sources: A Guide for ESL Students*. Mayfield. Introduces ESL students to academic writing through a sequenced set of assignments. Moves from personal, expressive writing to informative and persuasive writing. Includes abundant student examples.

VII. Business and Technical Writing Texts

- Brusaw, Charles T., Gerald J. Alred, and Walter E. Oliu. *The Business Writer's Companion*. St. Martin's Press. Based on the 4th ed. of *The Business Writer's Handbook*. Includes models for news releases, sales letters, memos, etc. Features revision checklists and lists of editing symbols and commonly misused words.
- Brusaw, Charles T., Gerald J. Alred, and Walter E. Oliu. *The Concise Handbook for Technical Writing*. St. Martin's Press. Based on the 4th ed. of *The Handbook of Technical Writing*. Designed for writers in government, science, and industry. Provides models of lab reports, government proposals, feasibility reports, and other writing formats.
- Killingsworth, M. Jimmie. *Information in Action: A Guide to Technical Communication*. Allyn and Bacon. Presents a five-step, process-driven method for composing. Students start with short papers and expand them into full-length documents. Emphasizes audience analysis, collaboration, and technology.

- Markel, Mike. *Technical Communication: Situations and Strategies*, 4th ed. St. Martin's Press. Prepares students for writing tasks in the working world. Includes new chapters "Writing Collaboratively" and "Usability Testing of Instructions and Manuals." Discusses high-tech tools, ethics, argument, and research methods.
- Morton, Gerald. *Effective Business Writing: Principles and Applications*. Harcourt Brace. Focuses on stylistic concerns and formats for business documents. Provides examples for improving writing style. Includes chapter objectives, summaries, exercises, writing assignments, models, and appendices.
- Pickett, Nell Ann, and Ann Appleton Laster. *Technical English: Writing, Reading, and Speaking*, 7th ed. HarperCollins. Offers accessible reading selections and leads students step-by-step through all phases of technical English.
- Riordan, Daniel, and Stephen Pauley. *Technical Report Writing Today*, 6th ed. Houghton Mifflin. A practical approach to technical and professional communication. Includes a new MLA reference section, expanded models and exercises, increased technology coverage, and a chapter on writing persuasive proposals.
- White, Fred D. *Communicating Technology: Dynamic Processes and Models for Writers*. HarperCollins. Covers the process of researching, composing, and designing technical documents. Discusses proposals, procedures, progress reports, empirical research, and correspondence as well as newsletters, brochures, and articles.

VIII. Software and Computer-Assisted Instruction

- CommonSpace*. Computer software. Sixth Floor Media, a Houghton Mifflin Group. Collaborative writing software. Allows multiple parties from different systems and locations to work on the same document. Ideal for teachers and students, scholars co-authoring articles, committee members, etc.
- Crump, Eric, and Nick Carbone. *The English Student's Guide to the Internet*. Houghton Mifflin. A supplement for various writing courses. Provides basic information about communicating online and finding, retrieving, and documenting information. Covers e-mail, USENET, Gopher, the World Wide Web, and Telnet and FTP.
- Kirkland, James, and Collett B. Dilworth. *The Heath Electronic Handbook*. Computer software. Houghton Mifflin. A hypertext program based on *The Heath Handbook*, 13th ed. by Kirkland and Dilworth. Covers grammar, punctuation, spelling, mechanics, and the research paper. Includes a search function.

- Raimes, Ann. *Keys for Writers Electronic Handbook*. Computer software. Houghton Mifflin. Based on Raimes's *Keys for Writers: A Brief Handbook*. (See I.C.: Freshman Writing Texts—Handbooks.)
- Rodrigues, Dawn, and Myron C. Tuman. *Writing Essentials: A Norton Pocket Guide*. Disk Version. Norton. Offers advice for using computers throughout the writing process, including searching the WWW and Internet. Hypertext links aid searches. Windows and Macintosh versions. (Print version available. See I.C.: Freshman Writing Texts—Handbooks.)
- Tuman, Myron C. *Norton Textra Connect: A Networked Writing Environment for WordPerfect and Word for Windows*. Norton. Works with Word 6.0, 7.0, and WordPerfect for Windows. Allows instructors and students to share assignments, papers, comments, and messages. DOS version, instructor's disks, and special packages available.
- Vitanza, Victor J. *Cyberreader*. Allyn and Bacon. (See I.B.: Freshman Writing Texts—Readers.)

IX. Research Paper Texts

- Charnigo, Richard. *Writing Original Research Papers*. HarperCollins. Provides a careful description of 50 writing topics. Contains a sample research paper shown in both APA and MLA formats.
- Hubbuck, Susan M. *Writing Research Papers Across the Curriculum*, 4th ed. Harcourt Brace. Self-contained guide that includes four documentation styles. Focuses on the critical thinking processes essential to research and writing. Update on electronic media included. Three new sample papers.
- Lester, James D. *Writing Research Papers: A Complete Guide*, 8th ed. HarperCollins. Helps students master research writing from discovering a topic to presenting the finished paper. Tabbed for ease of reference.
- Maner, Martin. *The Spiral Guide to Research Writing*. Mayfield. Emphasizes the recursiveness of the research process. Presents research not only as information gathering but as an opportunity to argue fresh positions. Includes extensive coverage of electronic sources.
- Spatt, Brenda. *Writing from Sources*, 4th ed. St. Martin's Press. Guides students through the process of using source materials in research papers. Includes expanded instructions in MLA and APA documentation and a section on field research.
- Trimmer, Joseph F. *A Guide to MLA Documentation*, 4th ed. Houghton Mifflin. Offers students additional insight into MLA documentation. Includes the 1995 MLA changes with expanded coverage of electronic documentation. Also includes sample MLA paper and an APA appendix.

X. Reading and Study Skills Texts

- McWhorter, Kathleen T. *Efficient and Flexible Reading*, 4th ed. HarperCollins. Presents techniques and guided practice in accomplishing reading tasks within an efficient and realistic framework. Integrates reading comprehension, retention, vocabulary development, critical reading, and rate-building techniques.
- McWhorter, Kathleen T. *Study and Critical Thinking Skills in College*, 3rd ed. HarperCollins. Offers active learning strategies and techniques for developing proficiency in interacting with text and lecture material. Explores themes of metacognition and critical thinking. New section: "Using Computers and Word Processing."
- Miller, Wanda, and Sharon Steeber De Orozco. *Reading Faster and Understanding More*, 4th ed. Books 1 & 2. HarperCollins. Presents strategies for improving reading comprehension and rate. Offers step-by-step instruction and provides opportunities to practice skills. Expanded "Previewing" techniques and new coverage of skimming and scanning.
- Reynolds, Jean A. *Succeeding in College: Study Skills and Strategies*. Allyn and Bacon. Covers time management, study methods, reading skills, and research skills. Offers hands-on activities, collaborative exercises, readings, and photos. Separate chapters on studying in science and math.
- Skidell, Myrna Bigman, and Sidney Graves Becker. *The Main Idea: Reading to Learn*. Allyn and Bacon. Shows reading, writing, and thinking as interrelated processes. Provides "game plans" to help students understand texts. Readings include familiar magazine and newspaper articles. Also offers content and strategy-based vocabulary instruction.

XI. Professional Texts

- Bizzell, Patricia, and Bruce Herzberg. *The Bedford Bibliography for Teachers of Writing*, 4th ed. Bedford Books of St. Martin's Press. Annotated bibliography of sources for writing teachers. Includes six new subjects: ESL, Literature and Composition, Advanced Composition, Writing in the Workplace, Literacy, and Audience. Introduction outlines the history of the discipline.
- Wiley, Mark, Barbara Gleason, and Louise Wetherbee Phelps. *Composition in Four Keys: An Inquiry into the Field*. Mayfield. A theory-of-composition text. Includes 52 essays written in the last quarter century which are organized to make a complex, interdisciplinary field intelligible for novice scholars.

XII. Additional Texts

- Beall, Herbert, and John Trimbur. *A Short Guide to Writing About Chemistry*. HarperCollins. Examines chemistry discourse ranging from lab reports to research proposals. Final chapter discusses writing about chemistry for the public. "Survival kit" explains techniques for thinking, reading, and writing like a chemist.
- Pugh, Sharon L., David Pace, and Brenda D. Smith. *Studying for History*. HarperCollins. Teaches undergraduate and advanced students the cognitive skills necessary for success in history courses. Attention given to cognitive modeling and the development of critical reading and thinking.

WPA Consultant-Evaluator Service for Writing Programs

The WPA consultant-evaluator service helps colleges and universities develop and assess their writing programs. Operating on a method similar to regional accreditation agencies, WPA evaluations have several stages. WPA requests a written program self-study, sends a team of two trained consultant-evaluators to campus for interviews and on-site evaluation, and then compiles a final report. A six-month follow-up report from the campus completes the process.

WPA's consultant-evaluators are leaders in the field of composition. They come from four-year colleges, community colleges, and universities. All are experienced writing program administrators with a national perspective on composition teaching and program administering. As evaluators, their primary goal is to determine a program's unique strengths and weaknesses, not to transform all writing programs into clones of their own. They recognize that every program must retain its individual character, serve a particular community, and solve special problems.

Institutions pay the travel and accommodations cost for the consultant-evaluator team, plus an honorarium. While WPA suggests a \$1,500 honorarium to each consultant-evaluator, client institutions agree on an honorarium with the consultant-evaluator.

Applications for the service should be initiated 3 months before consultant-evaluators visit a campus. WPAs, department chairs, or college administrators may apply to:

Professor Ben W. McClelland
English Department, U of Mississippi
University, MS 38677
FAX: (601) 232-5493

E-mail: wgbwm@sunset.backbone.olemiss.edu